

Party Planning

Programme by Irene Daniels 10th Perth

Girls have been asked to plan and run a 4th Birthday Party for twins, during the school holidays and a Company Party Night to include Mums. Both parties to be held at the Church. Full programmes attached.

Week	Aspect	Content	Devotions
1	Basics 1 Additional 1 & 2 Spiritual 1	Compile a list of different sorts of parties for different people. Discuss and choose themes for both parties to be organised by the girls. (Teddy Bears Picnic/ Tropical Island Night) Divide girls into two groups and plan each party Draw up a list of games/activities, timing, food for both parties.	Discuss – Should being a Christian make a difference when planning or participating in a party? Make some mocktails see www.mocktails.org.uk for ideas.
2	Additional 8	One group - Design and produce invitations with a Teddy Bear theme, send out invitations Second group - Design and produce invitations for Tropical Island Night Make Teddy Bear Masks Decorate party bags with Teddies Decorate cups and serviettes	Parties in the Bible Activity sheet
3	Additional 3 & 8 Spiritual 2	Make table and room decorations with Teddy Bear theme Make props for games ie Pass the Parcel	Use a skit such as 'Peanut Butter Pushers' from 'Funtastic Skits for Children's Ministry: Quick Plays that teach Bible Truths (available from WA Resources) as a discussion starter.

4 School holidays Day before party	Basics 2 Additional 5	Make and decorate Birthday Cake, Patty Cakes and Face biscuits. Decorate the room with streamers and balloons. Discuss the role of hostess at the party, allocate jobs to girls.	
5 School holidays Party Day	Basics 2,3, & 4	Set out table with decorations. Heat up food and serve Run games After party clean up and debrief	
6	Basics 2 Additional 2	Rehearse item, make Hawaiian skirts. Discuss girls roles on the evening Send out invitations	
7	Basics 1,2 & 3	Plan menu Cook food suitable to prepare beforehand Rehearse item Review programme	
8	Basics 3 & 4	Arrive early at Church to set up hall and prepare food Present item Run games Serve Supper	Debrief - Party Planning Worksheet

Tropical Island Night

- 6.30 Welcome
- 6.35 Game – Islands
Place an island (sheet of newspaper works fine!) for each Mum and Daughter group around the floor. Play some music (Hawaiian works well!), when the music stops each family group must run and stand on an island. Last group sits out. Each time take out an island.
- 6.50 Costume Parade with lots of prizes.
- 7.00 Game – Ship, Shore, Shark
Everyone stands in a line, one behind the other. One side of the hall is designated 'ship', the other 'shore'. If the leader calls 'ship' everyone runs to that side of the hall, if 'shore' is called everyone runs to the other side of the hall. If the leader calls 'shark' everyone must stand still and move their arms in a swimming motion. Anyone who does the incorrect action drops out.
- 7.15 Hula Dancing demonstration and everyone joining in.
- 7.25 Game – Pirates Keys
Sit everyone in circles of about 20 people. One person is chosen to be the 'Pirate' and sits in the middle of the circle with eyes shut. A set of keys (the more keys the better!) is placed in front of the Pirate. One person from the circle is chosen to take the keys and sit back in their place with the keys hidden behind them. The Pirate opens their eyes and gets three guesses to find who stole the keys.
Seniors need to go the Kitchen ad prepare the supper.
- 7.35 Devotions
- 7.45 Supper
- 8.00 Close

Supper Menu – Food prepared by the Seniors

Pineapple Dip with Vegetable Sticks and Crackers

Hawaiian Pizza

Tropical Fruit Kebabs

Fresh Pineapple Wedges

Banana Cake

Pineapple Cake

Chocolate Pineapple and Carrot Cake

Coconut Cookies

Coconut Slice

Tropical Fruit Punch

Teddy Bears Picnic

- 10.00 Teddy Bear Name Tags on Children as they arrive.
Children colour in Teddy Bear masks and decorate bags.
- 10.20 Teddy Bear Treasure Hunt
- 10.30 Games
 - Pass the Parcel
 - Drop the Teddy (same as Drop the Hanky but use a Teddy!)
 - Duck, Duck, Teddy (same as Duck, Duck Goose!)
- 11.00 Serve Savoury Food
Serve Sweet Food
- 11.30 Musical Bobs (use music with a Teddy Bear Theme)
- 11.30 Birthday Cakes, sing Happy Birthday.
- 11.45 Teddy Bear Parade with prizes for everyone.
- 12.00 Give out Lolly Bear bags and cake as guests go home.

Party Planning

What makes a Party a success? Think about the two parties you've helped to organise and run. What were the good things you remember? What about other people at the party? What good things have they said?

What have you learnt from your Party Planning experience, that you will remember in the future when being involved with planning a party?

Even at the most formal party there are certain things that a hostess needs to do to help her guests have a good time. What are they?
